

# **WEST VIRGINIA LEGISLATURE**

**2021 REGULAR SESSION**

**Enrolled**

**Committee Substitute**

**for**

**Senate Bill 466**

BY SENATOR MAYNARD

[Passed April 6, 2021; in effect 90 days from passage

(July 5, 2021)]



1 AN ACT to amend and reenact §30-38-3, §30-38-4, §30-38-6, §30-38-11, and §30-38-17 of the  
2 Code of West Virginia, 1931, as amended; and to amend and reenact §30-38A-3, §30-  
3 38A-4, §30-38A-8, and §30-38A-10 of said code, all relating to real estate appraisal;  
4 clarifying requirement that classification and license or certification number be shown on  
5 documents; authorizing real estate appraisal licensing and certification board to hire  
6 certain persons; clarifying definition of “appraisal management company” for purposes of  
7 Appraisal Management Companies Registration Act; expanding list of individuals  
8 prohibited from owning registered appraisal management companies; requiring owners of  
9 more than 10 percent of appraisal management company to submit to background check;  
10 and making technical changes throughout.

*Be it enacted by the Legislature of West Virginia:*

**ARTICLE 38. THE REAL ESTATE APPRAISER LICENSING AND CERTIFICATION  
ACT.**

**§30-38-3. Definitions.**

1 As used in this article, the following terms have the following meanings:

2 (a) “Appraisal” means an analysis, opinion, or conclusion prepared by a real estate  
3 appraiser relating to the nature, quality, value, or utility of specified interests in, or aspects of,  
4 identified real estate or identified real property. An appraisal may be classified by the nature of  
5 the assignment as a valuation appraisal, an analysis assignment, or a review assignment.

6 (b) “Analysis assignment” means an analysis, opinion, or conclusion prepared by a real  
7 estate appraiser that relates to the nature, quality, or utility of identified real estate or identified  
8 real property.

9 (c) “Appraisal foundation” means the appraisal foundation established on November 30,  
10 1987, as a not-for-profit corporation under the laws of Illinois.

11 (d) "Appraisal report" means any communication, written or oral, of an appraisal. An  
12 appraisal report may be classified by the nature of the assignment as a "valuation report",  
13 "analysis report", or "review report". For purposes of this article, the testimony of an appraiser  
14 dealing with the appraiser's analyses, conclusions, or opinions concerning identified real estate  
15 or identified real property is considered an oral appraisal report.

16 (e) "Board" means the real estate appraiser licensing and certification board established  
17 by the provisions of this article.

18 (f) "Certified appraisal report" means a written appraisal report that is certified by a state  
19 licensed or certified real estate appraiser. When a real estate appraiser identifies an appraisal  
20 report as "certified", the real estate appraiser must indicate the type of licensure or certification he  
21 or she holds. By certifying an appraisal report, a state licensed residential real estate appraiser,  
22 a state certified general real estate appraiser, or a state certified residential real estate appraiser  
23 represents to the public that the report meets the appraisal standards established by this article.

24 (g) "Certified real estate appraiser" means a person who holds a current, valid certification  
25 as a state certified residential real estate appraiser or a state certified general real estate appraiser  
26 issued to him or her under the provisions of this article.

27 (h) "Complex appraisal" means an appraisal that: (1) For nonresidential property, relies on  
28 all three approaches to value, being the cost approach, the income approach, and the sales  
29 comparison approach, or does not have the characteristics of a noncomplex appraisal; and (2)  
30 for residential property, relies to any significant degree on at least two of the three approaches to  
31 value, with one approach being the sales comparison approach, or one in which the property to  
32 be appraised, the form of ownership, or the market conditions are atypical.

33 (i) "Cost approach" means an approach to valuing real estate that requires an appraiser  
34 to: (1) Develop an opinion of site value by an appropriate appraisal method or technique; (2)  
35 analyze comparable cost data as are available to estimate the cost new of the improvements if

36 any; and (3) analyze comparable data as are available to estimate the difference between the  
37 cost new and the present worth of the improvements, also called accrued depreciation.

38 (j) "Income approach" means an approach to valuing real estate that requires an appraiser  
39 to: (1) Analyze comparable rental data as are available to estimate the market rental of the  
40 property; (2) analyze comparable operating expense data as are available to estimate the  
41 operating expenses of the property; (3) analyze comparable data as are available to estimate  
42 rates of capitalization or rates of discount; and (4) base projections of future rent and expenses  
43 on reasonably clear and appropriate evidence.

44 (k) "Licensed real estate appraiser" means a person who holds a current, valid license as  
45 a state licensed residential real estate appraiser issued to him or her under the provisions of this  
46 article.

47 (l) "Noncomplex appraisal" means an appraisal for which: (1) There is an active market of  
48 essentially identical properties; (2) adequate data is available to the appraiser; (3) adjustments to  
49 comparable sales are not large in the aggregate, specifically not exceeding the trading range  
50 found in the market of essentially identical properties; and (4) for residential properties, the  
51 contract sales price falls within the market norm or median sales price for homes or lots within the  
52 same area.

53 (m) "Real estate" means an identified parcel or tract of land, including improvements, if  
54 any.

55 (n) "Real estate appraisal activity" means the act or process of making an appraisal of real  
56 estate or real property and preparing an appraisal report.

57 (o) "Real estate appraiser" means a person who engages in real estate appraisal activity  
58 for a fee or other valuable consideration.

59 (p) "Real property interests" means one or more defined interests, benefits, or rights  
60 inherent in the ownership of real estate.

61 (q) "Review assignment" means an analysis, opinion, or conclusion prepared by a real  
62 estate appraiser that forms an opinion as to the adequacy and appropriateness of a valuation  
63 appraisal or an analysis assignment.

64 (r) "Sales comparison approach" means an approach to valuing real estate that requires  
65 an appraiser to analyze such comparable sales data as are available to indicate a value  
66 conclusion.

67 (s) "Valuation appraisal" means an analysis, opinion, or conclusion prepared by a real  
68 estate appraiser that estimates the value of an identified parcel of real estate or identified real  
69 property at a particular point in time.

**§30-38-4. Classifications of licensure and certification; authority of appraisers;  
classification and license or certificate number required on all documents;  
corporations.**

1 (a) The three classifications of real estate appraisers are state licensed residential real  
2 estate appraiser, state certified residential real estate appraiser, and state certified general real  
3 estate appraiser.

4 (b) A state licensed residential real estate appraiser is authorized to conduct appraisals  
5 of: (1) Complex residential real estate of one to four units having a value of less than \$250,000;  
6 (2) noncomplex residential real estate of one to four units having a value of less than \$1 million;  
7 and (3) nonresidential real estate having a value of less than \$100,000.

8 (c) A state certified residential real estate appraiser is authorized to conduct appraisals of  
9 residential real estate of one to four units without regard to value or complexity, and nonresidential  
10 real estate when the value is less than \$100,000.

11 (d) A state certified general real estate appraiser is authorized to conduct appraisals of all  
12 types of real estate.

13 (e) The board is authorized to establish by legislative rule other classifications of appraiser  
14 licensing not prohibited by applicable federal law.

15 (f) An appraiser shall indicate his or her classification and license or certificate number, as  
16 it appears on an issued license, on all appraisals, statements of qualification, contracts, and other  
17 instruments, including advertising media.

18 (g) A license or certificate may not be issued under the provisions of this article to a  
19 corporation, partnership, firm, or group.

20 (h) Nothing contained in this article prohibits any person licensed or certified under this  
21 article from engaging in the practice of real estate appraising as a professional corporation in  
22 accordance with the provisions of the Professional Service Corporation Act of this state.

**§30-38-6. Board created; appointments, qualifications, terms, oath, removal of members;  
quorum; meetings; disqualification from participation; compensation; records;  
employing staff.**

1 (a) The West Virginia real estate appraiser licensing and certification board, which consists  
2 of nine members appointed by the Governor with the advice and consent of the Senate, is  
3 continued.

4 (1) Each member shall be a resident of the State of West Virginia, except the appraisal  
5 management company representative is not required to be a resident of West Virginia.

6 (2) Four members shall be certified real estate appraisers having at least five years'  
7 experience in appraisal as a principal line of work immediately preceding their appointment, and  
8 shall remain certified real estate appraisers throughout their terms.

9 (3) Two members shall have at least five years' experience in real estate lending as  
10 employees of financial institutions.

11 (4) Two members may not be engaged in the practice of real estate appraisal, real estate  
12 brokerage or sales, or have any financial interest in these practices.

13 (5) One member shall be a representative from an appraisal management company  
14 registered under the provisions of §30-38A-1 *et seq.* of this code.

15           (6) No member of the board may concurrently be a member of the West Virginia Real  
16 Estate Commission.

17           (7) Not more than two appraiser members may be appointed from each congressional  
18 district.

19           (b) Members will be appointed for three-year terms, which are staggered in accordance  
20 with the initial appointments under prior enactment of this act.

21           (1) No member may serve for more than three consecutive terms.

22           (2) Before entering upon the performance of his or her duties, each member shall  
23 subscribe to the oath required by section five, article IV of the constitution of this state.

24           (3) The Governor shall, within 60 days following the occurrence of a vacancy on the board,  
25 fill the vacancy by appointing a person who meets the requirements of this section for the  
26 unexpired term.

27           (4) Any member may be removed by the Governor in case of incompetency, neglect of  
28 duty, gross immorality, or malfeasance in office.

29           (c) The board shall elect a chairman.

30           (d) A majority of the members of the board constitutes a quorum.

31           (e) The board shall meet at least once in each calendar quarter on a date fixed by the  
32 board.

33           (1) The board may, upon its own motion, or shall upon the written request of three  
34 members of the board, call additional meetings of the board upon at least 24 hours' notice.

35           (2) No member may participate in a proceeding before the board to which a corporation,  
36 partnership, or unincorporated association is a party, and of which he or she is or was at any time  
37 in the preceding 12 months a director, officer, owner, partner, employee, member, or stockholder.

38           (3) A member may disqualify himself or herself from participation in a proceeding for any  
39 other cause the member considers sufficient.

40 (f) The appointed members will receive compensation and expense reimbursement in  
41 accordance with the provisions of §30-1-11 of this code.

42 (g) The board may employ staff as necessary to perform the functions of the board, to be  
43 paid out of the board fund created by the provisions of this article. Persons employed by any real  
44 estate agent, broker, appraiser, or lender, or by any partnership, corporation, association, or  
45 group engaged in any real estate business, may not be employed by the board. The board may  
46 hire a licensed or certified appraiser whose license status is inactive or who is not employed by  
47 any of the prohibited employers listed.

**§30-38-11. Applications for license or certification; renewals.**

1 (a) An individual who desires to engage in real estate appraisal activity in this state shall  
2 make application for a license, in writing, in a form as the board may prescribe. In addition to any  
3 other information required, the applicant's Social Security number will be recorded on the  
4 application.

5 (b) To assist the board in determining whether grounds exist to deny the issuance of a  
6 license to an applicant, the board may require the fingerprinting of every applicant for an original  
7 license.

8 (c) The payment of the appropriate fee must accompany all applications for original  
9 certification and renewal of certification and all applications to take an examination.

10 (d) At the time of filing an application for original certification or for renewal of certification,  
11 each applicant shall sign a pledge to comply with the standards of professional appraisal practice  
12 and the ethical rules to be observed by an appraiser. Each applicant shall also certify that he or  
13 she understands the types of misconduct, as set forth in this article, for which disciplinary  
14 proceedings may be initiated.

15 (e) To obtain a renewal of license or certification under this article, the holder of a current  
16 license or certification shall make application and pay the prescribed fee to the board no earlier

17 than 120 days nor later than 30 days prior to the expiration date of the current license or  
18 certification. Each application for renewal must be accompanied by evidence in the form  
19 prescribed by the board that the applicant has completed the continuing education requirements  
20 for renewal specified in this article and the board's rules.

21 (f) If the board determines that an applicant for renewal has failed to meet the requirements  
22 for renewal of license or certification through mistake, misunderstanding, or circumstances  
23 beyond the control of the applicant, the board may extend the term of the applicant's license or  
24 certification for a period not to exceed six months upon payment by the applicant of a prescribed  
25 fee for the extension. If the applicant for renewal of license or certification satisfies the  
26 requirements for renewal during the extension period, the beginning date of his or her renewal  
27 license or certificate shall be the day following the expiration of the certificate previously held by  
28 the applicant.

29 (g) If a state licensed or certified real estate appraiser under this article fails to renew his  
30 or her license or certification prior to its expiration or within any period of extension granted by the  
31 board pursuant to this article, the applicant may obtain a renewal of his or her license or  
32 certification by satisfying all of the requirements for renewal and filing an application for renewal,  
33 accompanied by a late renewal fee, within two years of the date that his or her license or  
34 certification expired.

35 (h) The board may deny the issuance or renewal of a license or certification for any reason  
36 enumerated in this article or in the rules of the board, or for any reason for which it may refuse an  
37 initial license or certification.

**§30-38-17. Standards of professional appraisal practice.**

1 Each real estate appraiser licensed or certified under this act shall comply with generally  
2 accepted standards of professional appraisal practice and generally accepted ethical rules to be  
3 observed by a real estate appraiser. Generally accepted standards of professional appraisal  
4 practice are currently evidenced by the uniform standards of professional appraisal practice

5 promulgated by the appraisal foundation. The board may, after a public hearing or public comment  
6 period held in accordance with provisions of §29A-3-1 *et seq.*, adopt revised versions or make  
7 modifications of or additions to the uniform standards of professional appraisal practice.

**ARTICLE 38A. APPRAISAL MANAGEMENT COMPANIES REGISTRATION ACT.**

**§30-38A-3. Definitions.**

1 As used in this article, the following words and terms have the following meanings, unless  
2 the context clearly indicates otherwise:

3 (a) "Applicant" means a person or firm making an application for registration under the  
4 provisions of this article.

5 (b) "Appraisal" means an analysis, opinion, or conclusion prepared by a real estate  
6 appraiser relating to the nature, quality, value, or utility of specified interests in, or aspects of,  
7 identified real estate or identified real property. An appraisal may be classified by the nature of  
8 the assignment as a valuation appraisal, an analysis assignment, or a review assignment.

9 (c) "Appraisal Management Company" means a person or firm that provides appraisal  
10 management services to creditors or to secondary mortgage market participants, including  
11 affiliates; provides such services in connection with valuing a consumer's principal dwelling as  
12 security for a consumer credit transaction or incorporating such transactions into securitizations;  
13 and within a given 12-month period oversees an appraiser panel of more than 15 state certified  
14 or state licensed appraisers in a state or 25 or more state certified or state licensed appraisers in  
15 two or more states.

16 (d) "Appraisal management services" means the business of managing the process of  
17 having an appraisal performed for compensation or pecuniary gain, including but not limited to  
18 any of the following actions:

19 (1) Conducting business directly or indirectly by telephone, electronically, mail, or in  
20 person;

21 (2) Providing related administrative and clerical duties;

- 22 (3) Recruiting, selecting, or retaining appraisers;
- 23 (4) Verifying qualifications of appraisers;
- 24 (5) Establishing and administering an appraiser panel;
- 25 (6) Receiving appraisal orders from clients;
- 26 (7) Contracting and negotiating fees with appraisers to perform appraisal services;
- 27 (8) Receiving appraisals from the appraiser and submitting completed appraisals to
- 28 clients;
- 29 (9) Tracking and determining the status of orders for appraisals;
- 30 (10) Reviewing, verifying, and conducting quality control of a completed appraisal;
- 31 (11) Collecting fees from the clients; and
- 32 (12) Compensating appraisers for appraisal services rendered.
- 33 (e) "Appraisal review" means the act of developing and communicating an opinion about
- 34 the quality of another appraiser's work that was performed as part of an appraiser assignment.
- 35 The review does not include:
- 36 (1) An examination of an appraisal for grammatical, typographical, or other similar errors
- 37 that do not make a substantive valuation change; or
- 38 (2) A general examination for compliance including regulatory or client requirements as
- 39 specified in the agreement process that do not communicate an opinion as to the valuation
- 40 conclusion.
- 41 (f) "Appraisal services" means the practice of developing an opinion of the value of real
- 42 estate in conformity with the minimum USPAP standards.
- 43 (g) "Appraiser" means a person licensed or certified, under the provisions of §30-38-1 *et*
- 44 *seq.* of this code, to perform an appraisal.
- 45 (h) "Appraiser panel" means a group of appraisers that perform appraisals for an appraisal
- 46 management company as independent contractors.

47 (i) "Automated valuation model (AVM)" means a mathematically based computer software  
48 program that produces an estimate of market value based on market analysis of location, market  
49 conditions, and real estate characteristics from information that was previously and separately  
50 collected.

51 (j) "Board" means the West Virginia Real Estate Appraiser Licensing and Certification  
52 Board established under the provisions of §30-38-1 *et seq.* of this code.

53 (k) "Client" means a person or firm that contracts or enters into an agreement with an  
54 appraisal management company for the performance of an appraisal.

55 (l) "Controlling person" means a person authorized by an appraisal management company  
56 to contract or enter into agreements with clients and independent appraisers for the performance  
57 of appraisal services and who has the power to manage the appraisal management company.

58 (m) "Firm" means a corporation, limited liability company, partnership, sole proprietorship,  
59 or any other business entity.

60 (n) "Registrant" means a person or firm holding a registration issued by the board under  
61 the provisions of this article.

62 (o) "Registration" means a registration issued by the board under the provisions of this  
63 article.

64 (p) "State" means the State of West Virginia.

65 (q) "USPAP" means the Uniform Standards of Professional Appraisal Practice.

**§30-38A-4. Registration requirements.**

1 (a) A person or firm performing or offering to perform appraisal management services or  
2 acting as an appraisal management company within this state shall be registered with the board.

3 (b) A firm applying for a registration may not be owned, directly or indirectly by:

4 (1) A person who has had a license or certificate to act as an appraiser refused, denied,  
5 canceled, or revoked in this state or any other jurisdiction, unless the license or certificate was  
6 subsequently granted or reinstated; or

7 (2) A firm that employs a person who has had a license or certificate to act as an appraiser  
8 refused, denied, canceled, revoked, or surrendered in this state or any other jurisdiction, unless  
9 the license or certificate was subsequently granted or reinstated.

10 (c) The board may issue a registration to perform appraisal management services or act  
11 as an appraisal management company to a person or firm that:

12 (1) Makes written application to the board as set out in §30-38A-6 of this code;

13 (2) Submits certifications as set out in §30-38A-7 of this code;

14 (3) Submits national and state criminal background checks as set out in §30-38A-8 of this  
15 code;

16 (4) Posts a surety bond as set out in §30-38A-9 of this code;

17 (5) Pays the applicable fees as set out in §30-38A-10 of this code;

18 (6) Has a designated controlling person as set out in §30-38A-11 of this code; and

19 (7) Meets any other requirement set by the board.

20 (d) The registrations issued under the provisions of this article shall be renewed annually  
21 on July 1.

22 (e) Registrations not renewed in a timely manner are delinquent. To reinstate a delinquent  
23 registration, the registrant must pay a monthly penalty, as set by the board.

24 (f) A registration that has been delinquent for more than three months shall be considered  
25 expired and a new application for registration is required.

26 (g) The board shall issue a registration number to each appraisal management company  
27 registered in this state.

28 (h) The board shall keep a list of appraisal management company registered in this state  
29 and publish the list on its website.

**§30-38A-8. Background check requirements.**

1 (a) Upon application, the applicant, each owner who owns more than 10 percent, and the  
2 controlling person of the firm seeking registration shall submit to a state and national criminal  
3 history record check, as set forth in this section.

4 (1) This requirement is found not to be against public policy.

5 (2) The criminal history record check shall be based on fingerprints submitted to the West  
6 Virginia State Police or its assigned agent for forwarding to the Federal Bureau of Investigation.

7 (3) The applicant shall meet all requirements necessary to accomplish the state and  
8 national criminal history record check, including:

9 (A) Submitting fingerprints for the purposes set forth in this subsection; and

10 (B) Authorizing the board, the West Virginia State Police, and the Federal Bureau of  
11 Investigation to use all records submitted and produced for the purpose of screening the applicant  
12 for a license.

13 (b) The results of the state and national criminal history record check may not be released  
14 to or by a private entity except:

15 (1) To the individual who is the subject of the criminal history record check;

16 (2) With the written authorization of the individual who is the subject of the criminal history  
17 record check; or

18 (3) Pursuant to a court order.

19 (c) The criminal history record check and related records are not public records for the  
20 purposes of chapter 29B of this code.

21 (d) The applicant shall ensure that the criminal history record check is completed as soon  
22 as possible after the date of the original application for registration.

23 (e) The applicant shall pay the actual costs of the fingerprinting and criminal history record  
24 check.

**§30-38A-10. Fee requirements.**

1 The fees assessed by the board, as established by legislative rule, shall include the annual  
2 fee for appraisal management companies and appraisal management companies that are  
3 subsidiaries of federally regulated financial institutions to be included in the national registry

Enr CS for SB 466

- 4 maintained by the Appraisal Subcommittee of the Federal Financial Institutions Examination
- 5 Council.

The Joint Committee on Enrolled Bills hereby certifies that the foregoing bill is correctly enrolled.

.....  
*Chairman, Senate Committee*

.....  
*Chairman, House Committee*

Originated in the Senate.

In effect 90 days from passage.

.....  
*Clerk of the Senate*

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*Clerk of the House of Delegates*

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*President of the Senate*

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*Speaker of the House of Delegates*

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The within ..... this the.....  
Day of ....., 2021.

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*Governor*